



No.RCIL/2021/P&A/16/4

Dated 14.01.2022

Vacancy Notice No. 1/2022

1. RailTel, A "Mini Ratna (Category-I)" Central Public Sector Enterprise is an ICT provider and one of the largest neutral telecom infrastructure providers in the country owning a Pan-India optic fiber network on exclusive Right of Way (ROW) along Railway tracks. The OFC network covers important towns & cities of the country and rural areas. RailTel operations are certified with various certifications including ISO 9001:2015, ISO/IEC 20000-1:2018, ISO/IEC 27001:2013 and CMMI Level-4 for its quality management systems, information security management systems, and service management systems, respectively.

1.1 RailTel has a strategic relationship with the Indian Railways and it undertakes a wide variety of projects including provision of mission critical connectivity services like IP based video surveillance system at station, e-Office' services and implementing short haul connectivity between stations and long haul connectivity to support various organization within the Indian Railways. RailTel also provide various passenger services including content on demand services and Wi-Fi across major railway stations in India.

2. RailTel Corporation is a Listed Company and requires dynamic, experienced and result oriented retired Railway employee, **preferably retired Executive at SSE (level 7/8/9) & JAG/SG officers(Level 12/13) of Indian Railways, for engagement as Consultant /Advisor(Tech)**. The requirement, eligibility criteria etc. are as under:-

S.No.	Name of post	Number required & period	Eligibility	Experience/Job responsibility &
1	Consultant (Tech)/ADI	01 for one year	Retired at Level-7/8/9 of Railway Executive in CDA Pay Matrix (7 th CPC)	<ul style="list-style-type: none">• Co-ordination with railways and other agencies for various OFC shifting works.• Preparation of LMC proposal and further process in ERP & e-office till issuance of LOA.• Preparing of OFC shifting/POP shifting estimates against various Railway works/works executed by other agencies.• Processing of LMC

रेलटेल कॉर्पोरेशन ऑफ इंडिया लिमिटेड (भारत सरकार का उपक्रम)
RailTel Corporation of India Ltd. (A Government of India Undertaking)

CIN : L64202DL2000GOI107905

Registered & Corporate Office : Plate-A, 6th Floor, Office Block, Tower-2, East Kidwai Nagar, New Delhi - 110023
T : +91 11 22900600, F +91 11 22900699 | Website : www.railtelindia.com

				<p>renewal quotations and further process in ERP & e-office till issuance of LOA.</p> <ul style="list-style-type: none"> • Estimate preparation and tendering process at territory for project/vehicle hiring & Other O&M work. • Store in-charge of Ahmedabad territory. Recordkeeping of inventory, generation of GRN, Move orders etc. • SPOC of ADI Territory for communication with regional office for providing various data of territory. • Procurement of various items of O&M and project for Territory.
2	Consultant/Advisor/Kolkata	01 for six months	Retired at Level-12/13 of Railway Executive in CDA Pay Matrix (7 th CPC)	Preferably should be ex Railway S&T officials with around 30 years of experience and having previous working experience in RailTel. The main responsibility will be coordinating O&M issues with Territory and NOC, preparing O&M reports, chasing of payments from Railways and coordinating/liasioning with various Railway Zones

3. Experience- Candidates should have working experience in the following field of work:

- Co-ordination with railways and other agencies for various OFC shifting works.
- Preparation of LMC proposal and further process in ERP & e-office till issuance of LOA.
- Preparing of OFC shifting/POP shifting estimates against various Railway works/works executed by other agencies.
- Processing of LMC renewal quotations and further process in ERP & e-office till issuance of LOA.

- Estimate preparation and tendering process at territory for project/vehicle hiring & Other O&M work.
- Store in-charge of Ahmedabad territory. Recordkeeping of inventory, generation of GRN, Move orders etc.
- SPOC of ADI Territory for communication with regional office for providing various data of territory.
- Procurement of various items of O&M and project for Territory.

4. Duration of the Service Contract- Duration of Service Contract will be initially for a period of 1 year/06 months, further extendable till requirement of services or attaining age of 65 years whichever is earlier.

5. Age criteria- Age should not be more than 63 years as on 01.12.2021.

6. Compensation- Consolidated lump sum payment per month will be equal to Last Pay + DA drawn minus Pension (before commutation). In case the retired employee is not a pensioner, his pay will be fixed at 50% of last pay + DA.

7. Procedure of selection- Interview. Vigilance Clearance will be obtained from the organization from which the applicant retired.

8. Medical Examination: The selected candidate will have to undergo Medical examination/health check-up and will be considered for engagement as Consultant only if found medically fit.

9. How to apply:

Application neatly type on A-4 Size paper in the format given below should be addressed and sent to **General Manager/HRD, RailTel corporation of India Ltd., Plate-A, 6th Floor, Office Block, Tower-2, East Kidwai Nagar, New Delhi-110023** with the self-attested photocopies of the following documents.

- a) Matriculation certificate/Birth Certificate.
- b) Certificate to Technical Qualification (Degree /Diploma etc.);
- c) Pay Pension order (P.P.O);
- d) Service Certificate issued by previous employer at the time of Retirement;
- e) One page write-up of work handled including significant achievements, if any.
- f) Address of Vigilance Department of previous employer for collecting Vigilance – Clearance;
- g) Application not accompanied by P.P.O, Service Certificate & Address of Vigilance Department of previous employer, incomplete or vague applications will be rejected summarily.
- h) The application duly signed and complete in all respects should be super scribed as **“Application for the post of Consultant/Advisor (Tech), Advertisement No.- 03/2021.**
- i) **The Last date of receipt of application in this office is 07.02.2022.**

APPLICATION FORMAT (Advt. No. 1 /2022)

1. **Position Applied for** (in Block Letter) : _____
2. **Name in Full** (in Block Letter) : _____
3. **Father's Name** : _____
4. **Date of Birth** : _____
5. **Date of Appointment** : _____
6. **Last Pay Drawn** : _____
7. **Date of Retirement** : _____
8. **Retirement due to**
(Superannuation/VRS /Compulsory/SRRS) : _____

Affix latest
passport size
photograph

9. **Unit/Office/Railway/Organization from where retired :**

10. **PPO No.** : _____
11. **Basic pension sanctioned** : _____
12. **Correspondence Address**
(In Block letters) : _____
13. **Contact phone/ Mob. & Fax No** : _____
E-mail ID : _____

14. **Details of any penalty imposed during service :**

15. **Preference for posting:**
1. _____
2. _____
3. _____

16. **Write-up of work handled:** Enclosed/ Not enclosed

Declaration:

- I , the undersigned do hereby solemnly affirm & declare that the particulars furnished above are true and correct. I shall be held responsible for submission of any wrong and incorrect particulars /information & that my engagement may be terminated if any discrepancies found.
- I agree with all the Terms & Conditions of Re-engagement in RailTel.

Place _____

Date : _____

Signature of the Candidate